



# ***City of Marlborough*** ***POLICE DEPARTMENT***

355 Bolton St  
Marlborough, Ma. 01752  
Phone: 508-485-1212 Fax: 508-624-6949



DAVID A. GIORGI  
Chief of Police

## **FIREARMS LICENSING APPLICATION**

### **FIREARMS LICENSING OFFICERS:**

Sgt. Richard Oldroyd  
508-485-1212 ext.: 36965

Maeve Moran  
508-485-1212 ext.: 36989

Applicants for a Firearm Identification Card (FID) are required to complete a Massachusetts Firearms Safety Course or Hunter A Safety Program approved by the Massachusetts State Police in accordance with Chap. 140 Sec. 131 P. Persons applying for a License to Carry Firearms must complete and approved Massachusetts LTC Basic handgun Safety Course. Out of State courses do not meet the criteria for Massachusetts Firearms Licensing. A safety course is not required for a restricted FID card (Chemical Propellant).

It is strongly recommended that you read the application completely prior to signing up and paying for a safety course or applying for a firearms license. Pay particular attention to questions 1 through 15 page 2 of the application, if there are any questions concerning your eligibility based on these questions, feel free to ask the licensing officers prior to applying. The application fee covers the cost of processing the application and is non-refundable if you are denied the license.

### **APPLICATION FEES:**

FID	\$100.
LTC	\$100.
RESTRICTED FID (Chemical Propellant only)	\$25.
FID CARD Under 18 years old	\$25.

**A check or money order made payable to the City of Marlborough**

**CASH WILL NOT BE ACCEPTED**

**Firearms Identification Card — Basic Safety Course:**

NRA Basic Rifle and Basic Shotgun Course	FID-001
Sig Arms Academy Firearms Orientation Course	FID-003
Smith & Wesson Academy Massachusetts FID Safety Course	FID-004
Basic Hunter Safew Course, offered by the Massachusetts Environmental Police	

**License to Carry — Basic Safety Course**

Mass Chiefs of Police Assoc. Basic Handgun Safety Course	LTC-001
NRA Basic Pistol Course	LTC-002
NRA personal Protection Course	LTC-003
Sig Arms Academy Handgun Orientation Course	LTC-004
Smith & Wesson Academy Massachusetts Carry Permit Course	LTC-005
MCJTC Recruit Firearms Training Course	LTC-006
NRA Home Safety Course	LTC-007
Worcester PD Firearms Responsibility and Safety Course	LTC-008
Mass. Sheriffs Association Firearms safety & Handling Course	LTC-009
BFSI Handgun Safety Course	LTC-010
MSP Recruit Firearms	LTC-011
Sig Arms Concealed Carry Pistol Course	LTC-012

**Once you have completed the appropriate safety course, contact one of the licensing officers and set up an appointment. A safety course is not required for applicants renewing a license issued prior to June 1, 1998**

The Marlborough Police department utilizes the Massachusetts Instant Record Check System (MIRCS) to issue permits. Therefore, you are no longer required to bring photographs with you to the appointment.

**On the day of your appointment please bring the following:**

1. A completed Application Form
2. A check or money order made payable to the City of Marlborough for the appropriate fee
3. A Valid Massachusetts Drivers License
4. The required Safety Course Certificates (If Applicable)

**ADDENDUM TO ALL APPLICATIONS FOR FIREARMS LICENSES AND  
PERMITS ISSUED PURSUANT TO M.G.L. CHAP. 140**

Applicants Name: \_\_\_\_\_

Processing Officer: \_\_\_\_\_

**APPLICANTS PLEASE ANSWER THE FOLLOWING QUESTIONS:**

Are you currently the subject of any order issued pursuant to either Chap. 208 or 209A of the Massachusetts General Laws? \_\_\_\_\_

If yes please explain when and where:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**WARNING TO PROHIBITED PERSONS FEDERAL FIREARMS CONTROL  
ACT OF 1968 AS AMENDED**

The federal Firearms Control Act of 1968, as amended, prohibits the sale, possession or receipt of any type of firearm or ammunition by the prohibited persons, including convicted felon, mental incompetents, unlawful drug users, persons dishonorable discharged from the Armed Forces, fugitives from justice, aliens illegal or unlawful in the U.S., persons who renounced their U.S. citizenship and others. If you are a prohibited person, you must comply with all federal requirements prior to purchasing, possessing, or receiving firearms or ammunition. Contact the U.S. Bureau of Alcohol, Tobacco and Firearms (ATF) for further information.

**Failure to comply with the federal law could result in prosecution and/or the seizure  
of firearms and ammunition**

I acknowledge being notified of the requirements of the Federal Firearms Control Act of 1968, as amended.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_



THE COMMONWEALTH OF MASSACHUSETTS  
EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY

Department of Criminal Justice Information Services

200 Arlington Street, Suite 2200, Chelsea, MA 02150

mass.gov/cjis | TTY: 617-660-4606

PD USE ONLY

FTN: \_\_\_\_\_

LIC #: \_\_\_\_\_

**\*You must submit this form to your local police department\***

**MASSACHUSETTS RESIDENT LTC/FID/MACHINE GUN APPLICATION**

FOR NEW/RENEWAL OF A FIREARMS IDENTIFICATION CARD OR LICENSE TO CARRY  
FIREARMS OR LICENSE TO POSSESS A MACHINE GUN (M.G.L. c. 140, §§ 129B, 131)

**CHECK ONE:**

☐ New Applicant\*

☐ Renewal - Most Recent License to Carry/FID Number: \_\_\_\_\_

\*NOTE: If application is for a first firearms identification card or license to carry firearms, a copy of the Firearms Safety Certificate or Hunter Safety Course Certificate must be attached, unless exempt by statute. If this is a renewal application, a lost/stolen firearms affidavit must be submitted.

**LICENSE APPLICATION TYPE** (Check Only One):

☐ Firearms Identification Card - Restricted (self-defense spray)

☐ Firearms Identification Card

☐ License to Carry

☐ License to Possess a Machine Gun

☐ Gun Club License (Only the Colonel of the State Police can issue a club license)

**EXCEPT FOR SIGNATURE, PRINT OR TYPE ALL REQUESTED INFORMATION:**

\_\_\_\_\_  
Last Name First Name Middle Name Suffix

\_\_\_\_\_  
Residential Address City State Zip Code Telephone Number

\_\_\_\_\_  
Mailing Address City State Zip Code Telephone Number

\_\_\_\_\_  
Date of Birth Place of Birth (City, State, Country)

\_\_\_\_\_  
Mother's First Name Mother's Maiden Name Father's First Name Father's Last Name

\_\_\_\_\_  
Height Weight Build Complexion Hair Color Eye Color

\_\_\_\_\_  
Occupation Social Security Number (Optional) Drivers License Number

\_\_\_\_\_  
Employed By Business Address

\_\_\_\_\_  
City/Town State Zip Telephone Number

**ANSWER THE FOLLOWING QUESTIONS COMPLETELY AND ACCURATELY:**

1. Are you a citizen of the United States? ☐ YES ☐ NO
- If lawful permanent resident alien, give  
green card number and resident date \_\_\_\_\_  
Green Card Number Resident Since (date)
- If naturalized, give date, place  
and naturalization number \_\_\_\_\_  
Date Place Naturalization No.
2. Have you ever renounced your U.S. citizenship? ☐ YES ☐ NO
3. What is your age? \_\_\_\_\_ (You must be 21 to apply for a LTC, 18 to apply for a FID card, or 14 to 17 with  
submission of a certificate of parent or guardian granting permission to apply for a FID card or FID card – Restricted).
4. Have you ever been arrested or appeared in court as a defendant for any criminal offense? ☐ YES ☐ NO
5. Are you the subject of any pending criminal charges? ☐ YES ☐ NO
6. Have you ever been convicted of a felony? ☐ YES ☐ NO
7. Have you ever been convicted of the unlawful use, possession, or sale of controlled substances  
as defined in M.G.L. c. 94C, § 1? ☐ YES ☐ NO
8. Have you ever been convicted of a violent crime or a crime of domestic violence? ☐ YES ☐ NO
9. Have you ever been convicted as an adult or adjudicated a youthful offender or delinquent child  
in any state or federal jurisdiction? ☐ YES ☐ NO
10. Are you now, or have you ever been the subject of a restraining order issued pursuant to M.G.L. c. 209A,  
or a similar order issued by another jurisdiction? ☐ YES ☐ NO
11. Are you currently the subject of any outstanding arrest warrant in any state or federal jurisdiction? ☐ YES ☐ NO
12. Have you ever been committed to any hospital or institution for mental illness, or alcohol or substance abuse? ☐ YES ☐ NO
13. Has any firearms license issued under the laws of any state or territory ever been suspended, revoked,  
or denied? ☐ YES ☐ NO
14. Have you been discharged from the armed forces of the United States under dishonorable conditions? ☐ YES ☐ NO
15. Have you been the subject of an order of the probate court appointing a guardian or conservator? ☐ YES ☐ NO

**If you answered "YES" to any of the questions 2-15, give details which must include dates, circumstances and location; use a separate sheet of paper if necessary.**

---

---

---

---

Have you ever used or been known by another name?

☐ YES ☐ NO

If "YES", provide name and explain: \_\_\_\_\_

Other than Massachusetts, in what state(s), territory(ies), or jurisdiction(s) have you lived?

☐ NONE

\_\_\_\_\_

Have you ever held a firearms license in any other state, territory or jurisdiction?

☐ YES ☐ NO

If "YES", when, where, and license number? \_\_\_\_\_

\_\_\_\_\_

List the name and addresses of two references (as required by your licensing authority)

1.

\_\_\_\_\_  
Last Name First Name

\_\_\_\_\_  
Address City/Town State Zip

2.

\_\_\_\_\_  
Last Name First Name

\_\_\_\_\_  
Address City/Town State Zip

Reason(s) for requesting the issuance of a card or license:

☐ Target & Hunting

☐ Sporting

☐ Employment

☐ Unrestricted (use lines below to indicate the reason(s) you are requesting an unrestricted LTC; use a separate sheet of paper if necessary)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**\*WARNING\*** Any person who knowingly files an application containing false information shall be punished by a fine of not less than \$500 nor more than \$1,000 or by imprisonment for not less than 6 months nor more than 2 years in a house of correction, or by both such fine and imprisonment (M.G.L c.140, §§ 129B(8), 131(h)).

I declare the above facts are true and complete to the best of my knowledge and belief and I understand that any false answer(s) will be just cause for denial or revocation of my license to carry firearms. I understand that filing an application that contains false information is a criminal offense.

Signed under the penalties of perjury this \_\_\_\_\_ day of \_\_\_\_\_ month \_\_\_\_\_ year

Signature of Applicant: \_\_\_\_\_

Massachusetts License to Carry (LTC)/Firearms Identification Card (FID) Affidavit

Complete this form **only** if you are **renewing** your firearms license.

License Holder Name: \_\_\_\_\_

Current LTC or FID card Number: \_\_\_\_\_

*Please select one:*

A. ☐ (No firearm(s) lost or stolen since previous issuance of LTC or FID card)

1. I am renewing a Massachusetts firearms identification (FID) card or license to carry (LTC) firearms.

2. I have not lost one or more firearms or had any firearms stolen since the renewal or issuance of my last FID card or LTC.

**OR**

B. ☐ (Firearm(s) reported lost or stolen since previous issuance of LTC or FID card)

1. I am renewing a Massachusetts firearms identification (FID) card or license to carry (LTC) firearms.

2. I have lost one or more firearms or have reported stolen one or more firearms since the renewal or issuance of my last FID card or LTC.

*List all lost or stolen firearms below; use additional sheets as necessary.*

Lost or Stolen	Date Reported Lost or Stolen	Reported to (Police Dept.)	Type	Make	Model	Serial Number	Case Number

The above information is true and accurate to the best of my knowledge and belief.

*SIGNED UNDER THE PENALTIES OF PERJURY:*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_